

**NORFOLK PLASTIC SURGERY, P.C.**

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**Patient Questionnaire and Receipt of Notice of Privacy Practices  
Written Acknowledgement Form**

Patient:

Date:

You may be contacted by the office to remind you of any appointments, healthcare treatment options, billing concerns, or other health services that may be of interest to you.

May we contact you at home? Yes No Phone: \_\_\_\_\_ OK to leave a message? Y / N  
May we contact you at Work? Yes No Phone: \_\_\_\_\_ OK to leave a message? Y / N  
May we contact you by cell? Yes No Phone: \_\_\_\_\_ OK to leave a message? Y / N

Comment: \_\_\_\_\_

**Can a message be left with the doctor's name and what the call is in reference to?** Y / N

**Is there anyone we can leave a message with?** Y / N (If yes, please list their full name and relationship to you below)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Relationship)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Relationship)

**Would you like to authorize an individual as your personal representative? This person would have the authority to schedule, confirm or change appointments only.** Y / N (If yes, please list their full name and relationship to you below)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Relationship)

**I, \_\_\_\_\_, have had a copy of the HIPPA notice of privacy practices made available to me.**

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date